



Nicholas E. Ceglarek, Ed.D., Superintendent
Traverse Bay Area Intermediate School District
1101 Red Drive, Traverse City, MI 49684
231-922-6200 FAX: 231-922-6270
www.tbaisd.org

November 2, 2020

Dear CTC School Community,

We were informed by Grand Traverse County Health Department officials Sunday, November 1, 2020 of a positive school associated case of COVID-19 at the TBAISD Career-Tech Center. This means the individual was on school property during an infectious period of time.

We are working closely with the health department to identify close contacts of this school associated case. ***Anyone identified as a close contact will be notified by health department officials as a part of the investigation process.*** The center is not in session Monday, November 2, for a previously scheduled professional development day for teachers, which allows additional time for the health department to complete contact tracing. A thorough cleaning and disinfecting of the school property was completed prior to staff and students returning to the building. The health department does not recommend that the school take further action and CTC will remain open at this time. If you have not been contacted by the health department, that means you have not been in close contact with the person who is presumed positive.

Students, parents, staff and community members are reminded of the importance of following safety protocols to help the school community slow the spread of COVID-19. Please continue to be vigilant by limiting social [gatherings](#), frequently washing hands, and wearing a mask while in public places. As always, we encourage everyone to continue to monitor for symptoms such as fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, or diarrhea. Stay home if you feel sick and [get tested](#) if you are experiencing symptoms of COVID-19.

Thank you for understanding that, due to medical privacy laws, we are not able to release the names of the individual with COVID-19. With your participation, we believe we can maintain a safe environment while also providing quality education.

Please feel free to contact me directly if you have questions about this matter. We have included contact information to local health departments and encourage you to call them any time with your questions or concerns about COVID-19.

Grand Traverse County Health Department, Traverse City: 231-995-6111
Benzie-Leelanau District Health Department

Benzie Office: 231-882-4409 | Leelanau Office: 231-256-0200
District Health Department #10, Kalkaska Office: 231-258-8669
Health Department of Northwest Michigan, Bellaire Office: 231-533-8670
Michigan Department of Health and Human Services (MDHHS)

COVID-19 Hotline at 888-535-6136 or visit Michigan.gov/Coronavirus.

Communication about this case has been posted to the [TBAISD COVID-19 web page](#), as required by the Michigan Department of Health and Human Services (MDHHS). More about COVID-19 Close Contact & Quarantine Information and FAQs [are provided here](#).

We wish to reassure our school families that though we have two schools that operate at this location, each functions independently of the other. It is for the safety of our students and staff that we restrict entry between these wings of this facility in order to minimize the spread of the virus between each school community.

We will continue to work to keep our school community safe and keep you informed every step of the way.

Sincerely,

Pat Lamb
Assistant Superintendent of Career & Technical Education
231-922-6260