



Nicholas E. Ceglarek, Ed.D., Superintendent  
Traverse Bay Area Intermediate School District  
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[www.tbaisd.org](http://www.tbaisd.org)

January 19, 2021

Dear Oak Park School Community,

We were informed by Grand Traverse County Health Department officials Tuesday, January 19, 2021 of a positive school associated case of COVID-19 at our Oak Park School. This means the individual was on school property during an infectious period of time. We are currently working with the health department in the investigation of this case.

Initial review of potential close contacts will impact staffing levels at our Oak Park program, therefore, out of an abundance of caution, we have decided that the Oak Park School campus will transition to remote learning for TBAISD students and staff from Wednesday, January 20, through Friday, January 22. This will allow adequate time for Grand Traverse County Health Department and school officials to complete contact tracing.

During this time, Grand Traverse County Health Department or school officials will inform any staff and/or student(s) who may have come in contact with the individual who tested positive to quarantine, self-monitor for symptoms, or take additional health measures. If you are not contacted by the health department or school officials, that means you have not been in close contact with the person who tested positive. In addition, TBAISD will communicate directly with Oak Park families and staff to confirm when the case investigation is complete.

This program closure does not impact TBAISD East Middle School and West Senior High programs or TCAPS preschool program students and staff. During the closure, the district will thoroughly clean and disinfect classrooms within the building while staff and students are not present.

We recommend taking action to help limit the spread of COVID-19, even if staff members or students are not experiencing symptoms:

- **Wear a mask** (covering mouth and nose) while in public places or if people who do not live with you must visit your home.
- **Practice social distancing** by maintaining 6 feet away from others
- **Practice frequent handwashing** (using soap for 20 seconds or hand sanitizer with at least 60% alcohol).
- **Follow [capacity restrictions](#)** of social gatherings.
- **Cover coughs and sneezes** with a tissue or with the inside of your elbow and immediately wash your hands.
- **Stay home if you are sick**; you can also [get tested](#).

Thank you for understanding that, due to medical privacy laws, we are not able to release the names of the individual with COVID-19. With your participation, we believe we can maintain a safe environment while also providing quality education.

Provided below is a list of local health departments and we encourage you to call them any time with your questions or concerns about COVID-19.

Grand Traverse County Health Department, Traverse City: 231-995-6111

Benzie-Leelanau District Health Department

Benzie Office: 231-882-4409 | Leelanau Office: 231-256-0200

District Health Department #10, Kalkaska Office: 231-258-8669

Health Department of Northwest Michigan, Bellaire Office: 231-533-8670

Michigan Department of Health and Human Services (MDHHS)

COVID-19 Hotline at 888-535-6136 or visit [Michigan.gov/Coronavirus](https://Michigan.gov/Coronavirus).

Communication about this case has been posted to the [TBAISD COVID-19 web page](#), as required by the Michigan Department of Health and Human Services (MDHHS). More about COVID-19 Close Contact & Quarantine Information and FAQs [are provided here](#).

We will continue to work to keep our school community safe and keep you informed every step of the way.

Sincerely,

Marc Wills, Supervisor  
TBAISD Oak Park School  
231-933-8660