



Nicholas E. Ceglarek, Ed.D., Superintendent  
Traverse Bay Area Intermediate School District  
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[www.tbaisd.org](http://www.tbaisd.org)

December 17, 2020

Dear Traverse Heights School Community,

We were informed by Grand Traverse County Health Department officials Wednesday, December 16, 2020 of a positive school associated case of COVID-19 at our Traverse Heights center-based program. This means the individual was on school property during an infectious period of time. A thorough cleaning of the TBAISD special education wing was completed and the health department does not recommend that the school take further action at this time.

All individuals who were identified as close contacts in the case investigation have been notified by health department or school officials. If you have not been contacted, that means you have not been in close contact with the person who tested positive.

Students, parents, staff and community members are reminded of the importance of following safety protocols to help the school community slow the spread of COVID-19. Please continue to be vigilant by limiting social [gatherings](#), frequently washing hands, and wearing a mask while in public places. As always, we encourage everyone to continue to monitor for symptoms such as fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, or diarrhea. Stay home if you feel sick and [get tested](#) if you are experiencing symptoms of COVID-19.

Thank you for understanding that, due to medical privacy laws, we are not able to release the names of the individual with COVID-19. With your participation, we believe we can maintain a safe environment while also providing quality education.

Provided below is a list of local health departments and we encourage you to call them any time with your questions or concerns about COVID-19.

Grand Traverse County Health Department, Traverse City: 231-995-6111

Benzie-Leelanau District Health Department

Benzie Office: 231-882-4409 | Leelanau Office: 231-256-0200

District Health Department #10, Kalkaska Office: 231-258-8669

Health Department of Northwest Michigan, Bellaire Office: 231-533-8670

Michigan Department of Health and Human Services (MDHHS)

COVID-19 Hotline at 888-535-6136 or visit [Michigan.gov/Coronavirus](https://Michigan.gov/Coronavirus).

Communication about this case has been posted to the [TBAISD COVID-19 web page](#), as required by the Michigan Department of Health and Human Services (MDHHS). More about COVID-19 Close Contact & Quarantine Information and FAQs [are provided here](#).

We will continue to work to keep our school community safe and keep you informed every step of the way.

Sincerely,

MartyAnn Guiney  
Traverse Heights Program Supervisor  
231-933-3563