

August 20, 2020

Dear TBAISD School Families,

On August 11, the TBAISD Board of Education approved our Preparedness and Response Plan which serves as our roadmap for returning safely to school during the COVID-19 pandemic. The [full plan](#) and a [quick reference summary](#) is available on the homepage of the TBAISD Career-Tech Center website at www.tbactc.org. In this plan, you will find answers to many of the questions about safety, instruction, social-emotional wellness, and operations as we anticipate the return to school this fall.

TBAISD Career-Tech Center has made the decision to return to in-person instruction if the region remains in Phase 5 of the Governor's [MI Safe Start Plan](#). If our region is moved to Phase 4 by Governor Whitmer, the TBAISD Career-Tech Center will adjust to a blended school format. If our region is moved to Phases 1-3, we will move to a distance learning format. The first full day of class for the Career-Tech Center (CTC) is Wednesday, September 9.

Student and school safety is of utmost importance to us and our staff have worked carefully in partnership with county health officials and medical experts to establish ways to mitigate the spread of a virus within learning environments:

Hygiene - Staff and students will wash hands regularly, refrain from sharing school materials to the greatest extent possible, and follow clear [Cleaning and Disinfecting Protocols](#).

Social Distancing - Classrooms are arranged and signs are posted as reminders of 6-foot distancing. No assemblies will occur gathering more than one classroom group.

Health Screening - Staff and students will complete the [TBAISD Entry Protocol](#), which could include health questions and recording a daily temperature in accordance with CDC guidelines, prior to entering a school bus or school building. Guests are not permitted to enter except under extenuating circumstances, and a [Response to Illness Protocol](#) has been established in the event illness is identified in a building or classroom.

Masks -

- All students and staff will wear a mask while in attendance at CTC.
- Any individual medically unable to wear a face covering will be requested to provide documentation from their medical professional to the program supervisor. Individuals physically unable to remove a mask themselves must not wear masks.

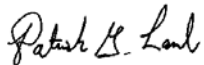
Families, students, and community members may refer to the TBAISD plan to understand the safety measures in place when students return to school for in-person instruction; and possible circumstances for a transition to remote learning.

As we move forward, TBAISD will use different forms of communication to ensure school families receive timely, accurate, and clear messages. This will include the TBAISD/Career-Tech Center website (www.tbactc.org), email, phone calls, electronic and printed newsletters, and TBAISD social media, www.facebook.com/tbactc/.

Lastly, we request your response to our [Return to Learn Survey](#) (on the CTC webpage: www.tbactc.org) which will help us understand your past experiences with remote learning, and provide us feedback on our Preparedness and Response Plan. Thank you in advance for your participation.

If you have questions about returning to school, please feel free to contact Patrick Lamb, Assistant Superintendent/Principal, 231-922-6260, plamb@tbaisd.org.

Respectfully,



Patrick Lamb
Assistant Superintendent of Career & Technical
Education and Community Outreach

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