



## Mutual Extension of Evaluation Timelines

Contact date with Director: \_\_\_\_/\_\_\_\_/\_\_\_\_

### Student Information

UIC Number: \_\_\_\_\_ Date: \_\_\_\_\_

Student Name: \_\_\_\_\_  
Last First Middle

Birth Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Grade: \_\_\_\_\_

Attending District: \_\_\_\_\_ Attending School: \_\_\_\_\_

### **Rule 340.1721b (1) of the Michigan Revised Administrative Rules for Special Education states:**

The time from receipt of parental consent for an evaluation to the notice of an offer of a free appropriate public education or the determination of ineligibility shall not be more than 30 school days. This time line begins upon receipt of the signed parental consent by the public agency requesting the consent. This time line may be extended if agreed to by the parent and public agency. Any extension to this time line shall be both of the following:

- (a) In writing.
- (b) Measured in school days.

### **Request for Extension**

In accordance with Rule 340.1721b (1) of the Michigan Administrative Rules for Special Education, we request your written agreement to extend the 30 school day time line for completing your child's evaluation.

### **Reason for Extension**

### **Proposed Extended Time Line**

Current Evaluation Due Date	Number of School Days Extending Evaluation	Proposed Extended Due Date

- I agree to this extension of the 30 school day time line, as indicated above, for completion of my child's **initial eligibility and IEP Team meeting**. The initial IEP Team meeting will be held on or before the proposed extended due date as identified above.
- I agree to this extension of the 30 school day time line, as indicated above, for completion of my child's **reevaluation**. The IEP Team meeting will be held no later than three years from this child's previous initial or reevaluation IEP date.
- I agree to this extension of the 30 school day time line, as indicated on my child's **Review of Existing Evaluation Data (REED)**, for additional data collection.
- I do not agree to extend the 30 school day time line for my child's evaluation.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of District Representative

\_\_\_\_\_  
Date